

**Policy:** Transfer Credits

**ACON Program/Degree:** Undergraduate and Graduate

**Effective Date Issued:** October 16, 2023

**Student Handbook Issue:** 2023 – 2024 Academic Year

---

*The Transfer Credit policy has changed. The original policy, which can be found on page 109 of the 2023-2024 Nursing Student Handbook, is replaced with the following:*

Undergraduate general education credits are evaluated and transferred through the Transfer Evaluation Services. Nursing courses will be evaluated for credit toward the B.S.N., M.S.N., A.P.R.N., D.N.P., and Ph.D.

1. Entry-level students may only transfer 6 nonclinical nursing credits in the B.S.N. track.
2. To be considered for credit, a course must have been taken at a regionally accredited program and be the equivalent of a course offered in the NSU program.
3. The student must have earned a passing grade (C or higher for undergraduate, or B or higher for graduate) in the course.
4. Students must submit the syllabus of any course for which they are seeking credit directly to the program director to assure course equivalency. Additional documentation may be required by the program director before credit may be granted.
5. Only courses completed prior to matriculation into a program will be considered for transfer credit.
6. The program director and the associate dean must approve the transfer credits.
7. A transfer credit form will be submitted to the Office of the University Registrar.
8. A copy of the transfer credit form with all supporting documents (e.g., syllabus, assignments, etc.) will be placed in the student file. The ACON does not transfer B.S.N. nursing credits from clinical nursing courses from other nursing programs.

9. Graduate-level courses will be evaluated per NSU policy located at <https://www.nova.edu/academic-affairs/forms/transfer-credit-grad-prof-programs-policy.pdf>

10. Exceptions to this policy may be made solely at the discretion of the Dean of the College of Nursing.